

USE OF CRUTCHES/SUPPORT BOOT POLICY

Given that Saint Catherine's College is a very old and large school, set on a split site which often necessitates regular commuting between buildings by pupils, health and Safety measures will be implemented in order to safeguard the well-being of those pupils who may need to use crutches/support boot as a result of an accident or injury.

Parents/guardians are asked to comply with the following requirements:

- Initially, phone the school to inform the relevant Year Head / Head of Key Stage of your son's / daughter's injury.
- Send your son / daughter to school **only** when appropriate health and safety arrangements have been agreed with the Co-Ordinator of Classroom Assistants.
- In the event of an injury requiring hospital treatment, provide the school Medical Liaison Officer with a letter from the hospital which outlines the nature of the injury, the activities in which the medical personnel feel he/she is able to engage and the expected length of time during which crutches/support boot will be needed.
- A specific set of procedures will be discussed/agreed with the Co-ordinator of Classroom Assistants to support pupils who require the use of a support boot.
- As movement around the school on crutches will be kept to a minimum to avoid the risk of further injury, pupils may at times be accompanied to those classrooms which are easily accessible but may otherwise be based in the Pupil Support Room with work brought to them by Classroom Assistants/communicated by subject teachers remotely or in person.
- Pupils on crutches/support boots are asked to bring a packed lunch to school as the canteen is situated a distance from the main school building. If entitled to free meals, arrangements will be made to bring a cold lunch from the canteen.
- Pupils on crutches/support boots will be issued with a temporary "Access to School Grounds" pass. Parents are asked to leave and collect their son/daughter from the ramp door to the rear of the main building at the beginning and end of each day where they will register with the school secretary at the Pupil Hub regardless of their normal Key Stage registration procedures.